

**CONSTITUTION OF THE  
INTERNATIONAL PLASTIC MODELLERS SOCIETY AUCKLAND INCORPORATED**

1) NAME: The name of the Society shall be:

THE INTERNATIONAL PLASTIC MODELLERS SOCIETY AUCKLAND INCORPORATED

2) OBJECTS: The Society shall be a non-profit organization, the funds of which shall be used solely to further the objects of the Society which are:

a) To foster and encourage the growth of plastic modelling both as a hobby and art form, within New Zealand

b) To hold regular meetings of members.

3) MEMBERSHIP:

a) Membership is open to all persons residing in THE DOMINION of NEW ZEALAND and its Territories.

b) Associate membership is also open to residents of other countries but does not include voting rights.

c) Members shall be bound by the Constitution of the Society and shall receive a copy of the Constitution on being admitted to Membership.

d) The Committee shall have the power to suspend or expel any member who has been judged by the Committee to have been guilty of conduct prejudicial to the interests of the Society. Such members will not be entitled to a refund of membership fees in retrospect of any unexpired period of membership.

4) MANAGEMENT:

1) Committee: The administration of the Society shall be in the hands of a Committee comprising the following persons:

Chairman

Secretary

Treasurer

Editor

Webmaster

Up to Five other Committee members.

2) Election of Committee:

a) Members of the Committee shall be elected Annually at the Annual General Meeting. Candidates for election shall be financial members, nominated and seconded by financial members. Retiring members shall be eligible for re-election subject to clause 2b.

Ballots for membership of the Committee shall be decided by simple majority of votes cast by financial members.

b) The Executive positions of Chairman, Secretary, and Treasurer may only be held for four (4) consecutive years.

c) Incoming Committee: All newly elected Committee members shall take office officially at the General Business section of the Committee Meeting immediately following the Annual General Meeting.

3) Powers of Committee:

a) To receive all monies and subscriptions, recommend to General Meetings such levies as may be found desirable from time to time, and authorize expenditure incurred on behalf of the Society.

b) To appoint such sub-committees as are found necessary from time to time to deal with Society matters.

c) To enter into any agreements on behalf of the Society as it may deem necessary to further the Society's objects.

d) To do such other things as are required to manage the Society.

e) To recommend to General Meetings alterations to the Constitution of the Society.

f) If a committee member cannot satisfactorily explain his actions with regard to non-performance of his duties to a full meeting of the Committee, a vote is to be taken, and if it is unanimous he may be suspended from his office. The Committee will then appoint another member to take over the vacant position and its associated duties for the interval to the next General Meeting.

The Committee must then advise the next General meeting of its actions, and if necessary will have to justify same. The suspended Committee member would then have recourse to refute the Committee's actions if he feels he has been unfairly treated. The General Meeting would then be asked to endorse the Committee's actions.

g) The Committee can appoint any financial member to perform the following duties:

(1) SPECIAL PROJECTS: To deal with any specially designated projects decided upon by the Committee.

4) Proceedings of the Committee:

a) The Committee shall meet from time to time as requested by the Chairman or at the request of THREE members of the Committee.

b) The quorum of meetings of the Committee shall be half of the full committee.

c) The Chairman of the Committee shall be the Chairman or, in his absence a chairman installed for that meeting.

d) In the event of equal voting, the Chairman shall have a casting vote which shall be in addition to his deliberative vote.

5) General:

a) Members of the Committee shall forward to the Secretary a copy of any correspondence received or entered into on behalf of the Society in their official capacity.

b) Any Committee member consistently failing to attend at least half the meetings of the Society without due cause may forfeit his voting rights for such period as the Committee may determine.

6) Office Bearers: The duties of the Office Bearers shall be agreed from time to time by the Committee, and shall include:-

1) CHAIRMAN: To guide and control the Society and its meetings.

2) SECRETARY: To keep proper minutes of all General and Committee Meetings which shall be confirmed at and signed by the Chairman of the next succeeding General or Committee meeting.  
To perform duties given to him by the Committee.

3) TREASURER: To maintain accurate records of the financial affairs of the Society and to produce these as required for inspection by the Committee.  
To act as Chairman of any Finance sub-committee appointed by the Committee.

4) EDITOR: To control dissemination of information regarding the hobby of plastic modelling in all its various forms by way of the Society's monthly publication "Newsletter".

5) WEBMASTER: To develop and maintain the Society's website.

6) UP TO FIVE OTHER COMMITTEE MEMBERS: To perform such duties given to them by the Committee.

5) MEETINGS:

a) General Meetings:

1) The Society will hold General Meetings of members as and when determined by the Committee.

2) The quorum for a General Meeting shall be half the paid-up membership personally present.

3) The Chairman of a General Meeting shall be the Chairman or in his absence, an appointed Committee member.

b) Annual General Meetings:

1) The Annual General Meeting will be held in April in each calendar year.

2) Written notice of each Annual General Meeting shall be given to each member specifying the place, day and hour of the meeting and the nature of the business to be transacted.

c) Voting:

1) Unless a ballot be requested by at least two members, voting shall be by a show of hands.

2) If a ballot be requested, it shall be taken in such manner as the Chairman of the meeting directs.

3) In the event of equal voting, the Chairman of a General Meeting shall have a casting vote as well as his deliberative vote.

4) All resolutions put to a meeting shall be proposed and seconded by financial members.

5) Each financial member present shall be entitled to one vote, excluding associate members.

6) The chairman's declaration that a resolution has been carried and an entry to that effect in the minute book of the Society shall be conclusive evidence of that fact.

6) FINANCE:

a) The financial year of the Society shall be from 1st of April to 31st of March.

b) The Society shall maintain one bank account at such bank as the Committee shall determine. All monies received by the Society from time to time shall be paid into these accounts except that an appropriate amount may be retained by the Treasurer for payment of sundry expenditure.

c) All cheques drawn on the bank accounts of the Society shall be signed by the Treasurer and one of the Chairman or Secretary.

d) The Treasurer shall maintain such accounting records as required by the Committee.

e) An income and expenditure account shall be prepared annually and circulated to each member after audit.

f) The annual subscription to the Society shall be one annual payment, subject to review by the Committee.

g) Subscriptions for each year shall be due and payable immediately following the A.G.M. at a rate to be set by the Committee. Notification to be sent to members in the form of a renewal.

h) The Committee shall appoint an Honorary Auditor each year and may terminate such appointment at any time and may fill any vacancy arising at such time. The duties of the Hon Auditor shall be:- To audit all books of account, vouchers, cheques and receipts. To verify the Annual Income and Expenditure account and balance sheet. To submit any report to the Committee concerning the Society's financial affairs.

7) ALTERATIONS TO THE CONSTITUTION: The Constitution of the Society may be altered, amended or repealed in part or whole from time to time with the approval of a majority of members at a General Meeting. Any proposed amendment or alteration must first be submitted in writing to the Committee who shall submit it to the succeeding General Meeting.

8) INDEMNITY: The Society shall indemnify any members of the Committee who has accepted or incurred on behalf of the Society any pecuniary liability previously approved by the Committee. The Society will not be responsible for liability by any member in the name of the Society, which has not previously been approved by the Committee.

9) THE COMMON SEAL OF THE SOCIETY: Custody of the Seal shall be vested in the Secretary. It shall be affixed in the presence of the Secretary and at least one other member of the Committee by the Chairman on the authority of the Committee.

10) INTERPRETATION:

a) In the interpretation of the Constitution, the singular shall include the plural and the masculine shall include the feminine. In the event of any dispute as to the meaning and interpretation thereof,

the decision of a majority of the Committee shall be final and conclusive and binding on all members of the Society.

b) The decisions of the Committee on the interpretations of the Constitution or on any matter or thing not contained in the Constitution, but pertaining to the Society, its property, activities or interests shall be conclusive and binding on all members until altered by a General Meeting.

11) WINDING UP: In the event of the winding up of the Society or of its dissolution by the Registrar, the funds and assets of the Society remaining after payment and satisfaction of its debts, liabilities and the cost and expense of winding up shall be disposed of in such manner as the Society in General Meeting shall determine.